



1-PAGE EXECUTIVE SUMMARY FOR INSIDE & OUTSIDE MENTOR VOLUNTEERS

- WHAT:** When Beginning Lawyers are admitted to practice in Georgia, they are required to be mentored. The Transition Into Law Practice Program (“TILPP”) - the “mentoring program” - replaced the former Bridge-the-Gap requirement in its entirety effective July 1, 2005. TILPP applies to Beginning Lawyers in the year of their Georgia admission and the next calendar year, just like Bridge-the-Gap did.
- REMEMBER:** TILPP is a departure from the “one-size fits all” Bridge-the-Gap format – the manner in which Beginning Lawyers comply with TILPP differs depending upon their practice settings.
- HOW:** How do you volunteer as a Mentor? Mentoring is not an ordinary volunteer opportunity – the Georgia Supreme Court formally appoints Mentors in recognition of the importance of mentoring. Complete and submit a [Mentor Volunteer Form](#). The names of prospective Mentors satisfying minimum qualifications are forwarded to the Georgia Supreme Court for consideration. Mentors are appointed for one-year terms.
- WHAT:** What are the Minimum Qualifications for Mentors? Mentor Volunteer Forms contain this information.
- WHAT:** What are your responsibilities as a Mentor? To devote the time required for meaningful mentoring; to help devise a Mentoring Plan; to monitor your Beginning Lawyer’s progress; and, to certify whether or not the Plan was completed satisfactorily.
- REMEMBER:** TILPP places the responsibility upon the Beginning Lawyer, not the Mentor, to insure that all pertinent forms are completed and submitted. Beginning Lawyers are provided with numerous compliance resources, including a [1-Page Executive Summary](#).
- HOW:** How does your Beginning Lawyer comply with TILPP? Here’s a quick summary of the 4-Steps.
1. **Enrollment:** The first step is for your new attorney to complete their enrollment into TILPP. How they enroll depends upon their practice setting;
 2. **Mentoring:** Beginning Lawyers complete an approved mentoring plan. The specifics of the individual plan depends upon the practice setting;
 3. **CLE:** Concurrent with mentoring, your Beginning Lawyer completes 12 hours of CLE. The specific CLE programs depend upon their practice setting. Prosecutors and Public Defenders have specialized programs. All other Beginning Lawyers in TILPP complete the 6 hour Beginning Lawyers Program and an additional 6 hours of their choice, for a total of 12 CLE hours; and,
 4. **Mandatory Advocacy Experiences:** See the [Inside Mentoring Manual](#) or the [Outside Mentoring Manual](#). Your Beginning Lawyer must complete the form in the Mentoring Plan and return it to our office to report compliance.
- COMPLETION:** Your Beginning Lawyer receives written confirmation completion of both TILPP components - Mentoring and CLE.
- WHAT:** To confirm that your Beginning Lawyer completed the mentoring plan, you will submit the [Mentoring Completion Certificate](#).
- FAQ:** Do you have a question not answered in this Executive Summary? Email tilpp@gabar.org or call 404.527.8704.
- THANK YOU:** Most important of all, thank you for your service! You have joined thousands of experienced Georgia attorneys who are making a positive difference in our legal profession!