



## Georgia High School Mock Trial Competition State Finals Judging Panel Volunteer Form

All Rounds will be on **Saturday, March 3, 2018** at the **Gwinnett Justice and Administration Center, Lawrenceville.**

I am **available** to serve in the Round(s) indicated below: Starting times are to check-in; breakfast and lunch will be provided. Ending Times are approximate. Exact Round assignments will be confirmed by the Mock Trial office soon.

\_\_\_\_\_ **ROUND I, 7:45 a.m. - 11:30 a.m., (8 Presiding Judges and 24 Scoring Evaluators needed for this Round.)**

\_\_\_\_\_ **ROUND II, 11:30 a.m. - 3:30 p.m., (8 Presiding Judges and 24 Scoring Evaluators needed for this Round.)**

\_\_\_\_\_ **FINAL/CHAMPIONSHIP ROUND, 3:30 p.m. - 6:30 p.m., (22 Scoring Evaluators needed for this Round.)**

I would prefer the role of: **Presiding Judge** \_\_\_\_\_ **Scoring Evaluator** \_\_\_\_\_

I have at least 2 rounds of previous HSMTTC Judging Panel service experience: **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

I served as a **2018 Regional or District** Judging Panel volunteer in the following city(ies): \_\_\_\_\_

I have HSMTTC Coaching Experience: **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

Team Coached? \_\_\_\_\_

I have other **conflict(s)** with the team(s) from: (\*see reverse page for types of conflicts; identify nature of conflict)

\_\_\_\_\_ I must travel **85+ miles** from my home to Lawrenceville to attend the tournament on \_\_\_\_\_ Friday and/or \_\_\_\_\_ Saturday. The Mock Trial program will be glad to provide you with **overnight lodging at a hotel near the Justice Center** on Friday and/or Saturday evening, depending on your Round assignments. Before making reservations on your behalf, the Mock Trial office will confirm your accommodation needs. Hotel reservation confirmation information will be sent to you by email by **Monday, February 26, 2018.**

Do you have **mobility issues** that our Trial Coordinator should be made aware of? **Yes** \_\_\_\_\_ **No** \_\_\_\_\_

*If yes, please (in general terms) describe on a separate sheet of paper—thank you!*

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State Zip:** \_\_\_\_\_

**State Bar Number:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

Complete, scan and email form to [MichaelN@gabar.org](mailto:MichaelN@gabar.org) or fax to 404/287-8383

Georgia Mock Trial Competition—**ATTN: Michael Nixon**

Your **STATE FINALS** competition assignment notice and hotel information (if applicable) will arrive by **Feb. 26, 2018.**

Please contact the Mock Trial office with any questions: **404/527-8779** or **800/334-6865 ext. 779** or [MichaelN@gabar.org](mailto:MichaelN@gabar.org)



## 2018 STATE FINALS TOURNAMENT—JUDGING PANEL INFORMATION

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*Though the size of the tournament is smaller this season, please consider serving in both Rounds I and II. This will help us meet the required number of Presiding Judges and Scoring Evaluators necessary to fully staff all competition Rounds. Thank you!*

### Judging Panels

- **Presiding Judge:** In each courtroom there will be one presiding judge who is responsible for maintaining order, moving the trial along in the designated time allotment, ruling on evidentiary motions, and overseeing all procedures during the trial.
- **Scoring Evaluator:** In each courtroom there will be at least three scoring evaluators who will evaluate the students' performances and who will be responsible for completing a score sheet based upon individual performances of each team. Students are scored on their presentation skills, **not** on the merits of the case.

### Orientation

There will be an orientation session presented on-site before each round of competition. All participating Presiding Judges and Scoring Evaluators are required to attend the orientation before their scheduled round(s). All Judging Panel members who volunteer in more than one round must attend the orientation session before *each* scheduled round. This is necessary for check-in, courtroom assignments and to address issues that may arise from prior rounds.

### Time Commitment

Ample preparation time should be allowed before the competition date to thoroughly review materials competition materials. Past experience indicates that well-prepared volunteers spend a minimum of two hours reviewing the case, rules and preparation materials before arriving at the competition site. On the day of competition, at least four (4) hours should be set aside per scheduled round.

### Pre-Requisite

Volunteers at the state level of the HSMTC should have at least 2 rounds of prior HSMTC judging panel experience OR at least 1 year of HSMTC coaching experience.

### \*Conflicts

The Subcommittee on the Rules has identified several areas of conflict that Judging Panel volunteers may have with teams in the competition. These conflicts may include, but are not limited to the following examples: the Judging Panel member (J/E) **formerly coached a team** in the competition, the J/E is **a family member of a team member or coach**, the J/E **works in the same firm**, office or department as a coach, the J/E has a spouse that is a **faculty member at a competing school** and/or (at state finals only) the J/E served as a **judging panel or coordinating team volunteer in a regional competition**. Having a conflict with a team in the competition does not necessarily exclude a volunteer from serving on a Judging Panel during the competition, however we must be able to identify all potential conflicts in order to address them appropriately.

### Instructions

Please provide **all** of the information requested on the preceding page (including a cell phone number, which will be kept confidential and only be used in an emergency situation on competition day). A **confirmation report** will be sent to you **by email** between **February 20 and March 1**. The report will contain instructions for obtaining the Judging Panel preparation materials from our website. We will not mail hard copies of these materials to volunteers this season. All delivery of preparation materials will be accomplished online. All panels will be assigned according to individual responses as much as possible. *The Judging Panel Coordinator will make the final decisions regarding Presiding Judge/Scoring Evaluator placement.*