# PERSONAL INJURY LAW CLINIC I

**Setting up your law firm for success & signing up new clients and opening the file**

**Agenda**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session Title</th>
<th>Speaker(s)</th>
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</thead>
<tbody>
<tr>
<td>12:30</td>
<td>Registration</td>
<td></td>
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<tr>
<td>12:55</td>
<td>Welcome and Program Overview</td>
<td>Michael L. Goldberg</td>
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<tr>
<td>1:00</td>
<td>The Business of Running a Law Firm</td>
<td>Charlie Feehan, Abacus Advisors, LLC, Alpharetta</td>
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<td>John Guzowski, Abacus Advisors, LLC, Alpharetta</td>
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<td>Anthony C. “Tony” Kalka, Kalka &amp; Baer, LLC, Atlanta</td>
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<td>2:00</td>
<td>Filing and Serving a Complaint</td>
<td>Michael L. Goldberg, R. Scott Campbell, Shiver Hamilton LLC, Atlanta</td>
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<tr>
<td>3:00</td>
<td>Adjourn</td>
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**2 CLE Hours**

1 Professionalism Hour | 2 Trial Practice Hours

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**Presiding:**

Michael L. Goldberg, Program Chair; Fried Rogers Goldberg LLC, Atlanta

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**State Bar of Georgia**

Institute of Continuing Legal Education
REGISTRATION FORM
PERSONAL INJURY CLINIC I
NOVEMBER 13, 2018 | 9957

NAME
_____________________________________________________________________________

GEORGIA BAR NUMBER
_____________________________________________________________________________

FIRM/COMPANY
_____________________________________________________________________________

OFFICE PHONE
_____________________________________________________________________________

EMAIL (To receive seminar notification and registration confirmation by email only.)
_____________________________________________________________________________

MAILING ADDRESS
_____________________________________________________________________________

CITY, STATE, ZIP
_____________________________________________________________________________

STREET ADDRESS
_____________________________________________________________________________

CITY, STATE, ZIP
_____________________________________________________________________________

EXPIRATION DATE
_____________________________________________________________________________

SIGNATURE
_____________________________________________________________________________

REGISTRATION FEES

EARLY REGISTRATION: $70
ON-SITE REGISTRATION: $145

On-site Registration Payment Options:
• ICLE cannot accept cash.
• ICLE accepts checks (make check payable to ICLE).
• Debit Cards, Visa, Mastercard, and American Express are accepted.
• On-site registrants must pay at the time of the on-site registration.

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MAIL: ICLE • PO Box 117210 • Atlanta, GA 30368-7210
(make check payable to ICLE)

ONLINE: gabar.org/ICLEcourses
(credit card payment only).

LOGIN: You must log in the secure ICLE registration website. ICLE login is separate and distinct from member login on gabar.org.

Questions, Call ICLE: 678-529-6688

EARLY REGISTRATION CLOSES 48 HOURS BEFORE THE SEMINAR.

Duplicate registrations may result in multiple charges to your account. A $15 administrative fee will apply to refunds required because of duplicate registrations.

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REGISTRATION POLICIES

CANCELLATION POLICY
Cancellations reaching ICLE by 5:00 p.m. the day before the seminar date will receive a registration fee refund less a $15.00 administrative fee. Otherwise, the registrant will be considered a "no show" and will not receive a registration fee refund. Program materials will be shipped after the program to every "no show." Designated substitutes may take the place of registrants unable to attend.

SEMINAR REGISTRATION
AND COURSE MATERIAL POLICY
ICLE must receive early registrations 48 hours before the seminar in order to create and transport registration materials. ICLE will accept on-site registrants as space allows. All attendees must check in upon arrival and are requested to wear name tags. ICLE makes every effort to have enough program materials for all attendees; however, ICLE provides materials first to speakers and pre-registered attendees. When demand is high, program materials must be shipped to some attendees.

LOCATION AND HOTEL OPTIONS
STATE BAR OF GEORGIA HEADQUARTERS
104 Marietta Street NW
Atlanta, Georgia

For Directions Please Visit: www.gabar.org

To make hotel room reservations, call:
Embassy Suites phone: 1-800-Hiltons
The Glenn phone: 404-521-2250
Hilton Garden Inn phone: 404-577-2001
The Omni phone: 404-818-4334
Home2Suites Hilton phone: 404-965-7992
Ask for the State Bar of Georgia’s negotiated corporate rate.